

**MINUTES**  
**MATAGORDA COUNTY COMMISSIONERS' COURT MEETING**  
**MATAGORDA COUNTY COURTHOUSE, ROOM 300**  
**1700 SEVENTH STREET, BAY CITY, TEXAS 77414**  
**9:30 A.M., MONDAY, FEBRUARY 27, 2023**

**Call to Order**

This **Regular Session** of the Matagorda County Commissioners' Court was called to order at 9:30 A.M., Monday, February 27, 2023, in the Matagorda County Commissioner's Courtroom, located on the Third Floor, 1700 Seventh Street, Room 300, Bay City, Texas, with County Judge Seiferman presiding.

Others present were as follows: Kristen Kubecka, Jennifer Chau, Skipper Osborne, Lisa Krobot, Amanda Campos, Chris Peikert, Tressa Leadford, Loretta Griffin, Becky Cook, Meagan Ramirez, Mike Reddell, Mike Spillers, Rick DeLeon, Jerry Evans, Doug Schoppe, Dominic Cashiola, Aleigha Galvan, Ashley Brooking, Clay Cook, Gail Cook, Jim Harrell, Renee Harell, Ashley Brooking, Dominic Cashiola, Matt Glaze, Crystal Morones, Shelby Storts, Miranda Ortiz and Stephanie Wurtz.

**1. Certification of quorum**

County Judge Seiferman certified a quorum in attendance with Commissioner Cook, Commissioner Estlinbaum, Commissioner Shimek and Commissioner Frick.

**2. Pledge of Allegiance – Commissioner Estlinbaum**

**3. Texas Pledge – Commissioner Estlinbaum**

**4. Prayer – Commissioner Cook**

**5. Public Comments**

This being the next item for business, no action required.

**6. Consideration and possible action regarding approving Commissioner's Court Minutes for February 13, 2023**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve Commissioner's Court Minutes for February 13, 2023. Motion carried. Vote 5 ayes 0 nays

**7. Consideration and possible action regarding contracts for the use of the Matagorda County Fairgrounds facilities**

This being the next item for business, no action required.

**8. Consideration and possible action to approve the attached application for abandonment of a county right of way with attached checks for Tara Simons, Melissa Hoffman, Rick & Michelle Smith**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve the attached application for abandonment of a county right of way with attached checks for Tara Simons, Melissa Hoffman, Rick & Michelle Smith. Motion carried. Vote 5 ayes 0 nays

**9. Consideration and possible action to approve the order for abandonment of county road easement along with the application and checks for all parties involved to be executed and finalized**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Shimek, with all others concurring, to approve the order for abandonment of county road easement along with the application and checks for all parties involved to be executed and finalized. Motion carried. Vote 5 ayes 0 nays

**10. Consideration and possible action to approve the new subdivision in Precinct 1 and the naming of the road(s) within**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to approve the new subdivision in Precinct 1 and the naming of the road(s) within. Motion carried. Vote 5 ayes 0 nays

**11. Consideration and possible action to approve a quote for a new scale for the Matagorda County Transfer Station to be installed by Aabbott-Michelli Technologies with half of the total cost being paid now and the remainder being paid September 1, 2023 and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Cook, with all others concurring, to approve a quote for a new scale for the Matagorda County Transfer Station to be installed by Aabbott-Michelli Technologies with half of the total cost being paid now and the remainder being paid September 1, 2023 and allow the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**12. Consideration and possible action to authorize Matagorda Construction& Materials to provide 50 tons of Item #6 and 50 tons of Item #7 for their Road repairs to County Road 148 due to the primary sole bidder not having the material available**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to authorize Matagorda Construction& Materials to provide 50 tons of Item #6 and 50 tons of Item #7 for their Road repairs to County Road 148 due to the primary sole bidder not having the material available. Motion carried. Vote 5 ayes 0 nays

**13. Consideration and possible action to approve the Master Level Agreement between Matagorda Count and TWE Solutions for IT Hardware Support and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Judge Seiferman and seconded by Commissioner Frick, with all others concurring, to approve the Master Level Agreement between Matagorda Count and TWE Solutions for IT Hardware Support and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**14. Consideration and possible action to authorize Precinct #4 Constable David Miles to hire James Harrell, Jr. in the position of Precinct #4 Deputy Constable to assist in the duties of this office**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to authorize Precinct #4 Constable David Miles to hire James Harrell, Jr. in the position of Precinct #4 Deputy Constable to assist in the duties of this office. Motion carried. Vote 5 ayes 0 nays

**15. Consideration and possible action to approve the Affordable Care Act Reporting and Tracing Service (ARTS) 2023 Renewal Confirmation Program Agreement and authorize the County Elections Administrators to sign**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve the Affordable Care Act Reporting and Tracing Service (ARTS) 2023 Renewal Confirmation Program Agreement and authorize the County Elections Administrators to sign. Motion carried. Vote 5 ayes 0 nays

**16. Consideration and possible action to approve an Election Services Contract between Matagorda County and City of Palacios for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve an Election Services Contract between Matagorda County and City of Palacios for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign. Motion carried. Vote 5 ayes 0 nays

**17. Consideration and possible action to approve an Election Services Contract between Matagorda County and City of Bay City for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve an Election Services Contract between Matagorda County and City of Bay City for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign. Motion carried. Vote 5 ayes 0 nays

**18. Consideration and possible action to approve an Election Services Contract between Matagorda County and Palacios ISD for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign**

This being the next item for business, motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve an Election Services Contract between Matagorda County and Palacios ISD for an election to be held May 6, 2023, and authorize the County Elections Administrator to sign. Motion carried. Vote 5 ayes 0 nays

**19. Consideration and possible action to approve the Notice of Withdrawal from the Termination of a Memorandum of Understanding with Van Vleck Community Development Corporation, previously executed on January 10, 2022, pertaining to the Community Development Block Grant Cares Act (CDBG-CV) Texas Community Resiliency Program, Grant Project #7080001020 and authorize the submission of the Notice, if approved**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Frick, with all others concurring, to approve the Notice of Withdrawal from the Termination of a Memorandum of Understanding with Van Vleck Community Development Corporation, previously executed on January 10, 2022, pertaining to the Community Development Block Grant Cares Act (CDBG-CV) Texas Community Resiliency Program, Grant Project #7080001020 and authorize the submission of the Notice, if approved. Motion carried. Vote 5 ayes 0 nays

**20. Consideration and possible action to accept the Environment Review Record from GrantWorks, Inc. pertaining to CDBG-MIT Contract No. 22-085-078-D342, Sewer, Water, Flood & Drainage Facility Improvements Project and allow the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Estlinbaum, with all others concurring, to accept the Environment Review Record from GrantWorks,

Inc. pertaining to CDBG-MIT Contract No. 22-085-078-D342, Sewer, Water, Flood & Drainage Facility Improvements Project and allow the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**21. Consideration and possible action to authorize publications to Request for Bids pertaining to the GLO CDBG-DR Contract No. 20-065-123-C430 Project; Sewer Facilities – Van Vleck WCID #6 Lift Stations**

This being the next item for business, motion was duly made by Commissioner Cook and seconded by Commissioner Shimek, with all others concurring, to authorize publications to Request for Bids pertaining to the GLO CDBG-DR Contract No. 20-065-123-C430 Project; Sewer Facilities – Van Vleck WCID #6 Lift Stations. Motion carried. Vote 5 ayes 0 nays

**22. Consideration and possible action to approve Federal Excise Gas Exemption Certificate of State or Local Government for gas purchases from Sun Coast Resources, Inc. commencing January 1, 2023, expiring December 31, 2023, for Precinct #3 and authorize the County Judge to sign**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Federal Excise Gas Exemption Certificate of State or Local Government for gas purchases from Sun Coast Resources, Inc. commencing January 1, 2023, expiring December 31, 2023, for Precinct #3 and authorize the County Judge to sign. Motion carried. Vote 5 ayes 0 nays

**23. Consideration and possible action to approve Invoices from the following Departments: Road & Bridge Precinct #3, Precinct #2, Precinct #4, Matagorda Sheriff's Office, IT, County Judge's Office and Tax Office**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Invoices from the following Departments: Road & Bridge Precinct #3, Precinct #2, Precinct #4, Matagorda Sheriff's Office, IT, County Judge's Office and Tax Office. Motion carried. Vote 5 ayes 0 nays

**24. Consideration and possible action to approve Matagorda County Treasurer's Office Monthly report for January 2023**

This being the next item for business, motion was duly made by Frick and seconded by Commissioner Cook, with all others concurring, to approve Matagorda County Treasurer's Office Monthly report for January 2023. Motion carried. Vote 5 ayes 0 nays

**25. Consideration and possible action to approve Matagorda County Treasurer's Office Quarterly Investment report for 4<sup>th</sup> Quarter 2022**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Matagorda County Treasurer's Office Quarterly Investment report for 4th Quarter 2022. Motion carried. Vote 5 ayes 0 nays

**26. Consideration and possible action to approve Matagorda County Treasurer's Office Monthly Investment report for January 2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Matagorda County Treasurer's Office Monthly Investment report for January 2023. Motion carried. Vote 5 ayes 0 nays

**27. Consideration and possible action to ratify the payment of an Invoice for Precinct #2 paid on December 19, 2022**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by

Commissioner Estlinbaum, with all others concurring, to ratify the payment of an Invoice for Precinct #2 paid on December 19, 2022. Motion carried. Vote 5 ayes 0 nays

**28. Consideration and possible action to ratify Payment of Demand Checks for February 13, 2023**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to ratify Payment of Demand Checks for February 13, 2023. Motion carried. Vote 5 ayes 0 nays

**29. Consideration and possible action to ratify Payment of Bills for February 17, 2023**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to ratify the Payment of Bills for February 17, 2023. Motion carried. Vote 5 ayes 0 nays

**30. Consideration and possible action to approve Line Item Transfers**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Estlinbaum, with all others concurring, to approve Line Item Transfers. Motion carried. Vote 5 ayes 0 nays

**31. Consideration and possible action to approve Payment of Demand Checks**

This being the next item for business, motion was duly made by Commissioner Frick and seconded by Commissioner Shimek, with all others concurring, to approve Payment of Demand Checks. Motion carried. Vote 5 ayes 0 nays

**32. Consideration and possible action to approve Emergency Amendments**

This being the next item for business, motion was duly made by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to approve Emergency Amendments. Motion carried. Vote 5 ayes 0 nays

**33. Meet in Executive Session:**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee**

This being the next item for business, motion was duly made at 10:02 a.m. by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to meet in Executive Session:

Under Section 551.074(a)(1) and (2) of the Texas Government Code to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

Motion carried. Vote 5 ayes 0 nays

**34. Reconvene open session and consider taking action on the matters discussed in Executive Session:**

**Under Section 551.074(a)(1) and (2) of the Texas Government Code to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or**

**employee and to hear a complaint or charge against an officer or employee**

This being the next item for business, motion was duly made at 11:05 a.m. by Commissioner Shimek and seconded by Commissioner Frick, with all others concurring, to Reconvene open session:

Under Section 551.074(a)(1) and (2) of the Texas Government Code to discuss or deliberate the appointment, employment, evaluation, reassignment, duties, or dismissal of a public officer or employee and to hear a complaint or charge against an officer or employee

Motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve Invoice #2262023-A and B, regarding security devices and security support for Matagorda County Tax Office Building. Motion carried. Vote 5 ayes 0 nays


Motion was duly made by Commissioner Estlinbaum and seconded by Commissioner Frick, with all others concurring, to approve Quote # 1885918 for security radio devices. Motion carried. Vote 5 ayes 0 nays


**35. Adjournment**


Motion was duly made at approximately 11:06 a.m. by Commissioner Estlinbaum and seconded by Commissioner Cook, with all others concurring, to adjourn the meeting. Motion carried. Vote 5 ayes 0 nays

Approved in Open Court, the 6<sup>th</sup> day of March, 2023.

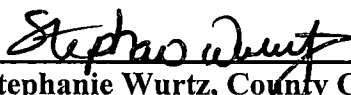
  
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**BOBBY SEIFERMAN**  
County Judge


  
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**EDWARD "BUBBA" COOK**  
Commissioner Precinct No. One

  
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**MIKE ESTLINBAUM**  
Commissioner Precinct No. Two

  
\_\_\_\_\_  
**TROY SHIMEK**  
Commissioner Precinct No. Three

  
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**CHARLES "BUBBA" FRICK**  
Commissioner Precinct No. Four

ATTEST:   
\_\_\_\_\_  
Stephanie Wurtz, County Clerk

  
6